

## *Willow Run Home Owners Association*

### **Executive Meeting Minutes**

September 18, 2021

#### **Present:**

Jim Wheeler, President  
Joe Wilkinson, Vice-President  
Gaye Jensen, Secretary/Treasurer  
Dale Curtis, Board Member

Blake Wride, Board Member  
Kent Rampton, Board Member  
Lane Janke, Board Member

#### **Election of Officers**

- The Board held their first meeting after the close of the Annual Meeting. Jim Wheeler was elected President; Joe Wilkinson was elected Vice President; and Gaye Jensen was elected Secretary/Treasurer for the 2021 2022 Yr.
- It was decided to set a goal to facilitate better communication between the Board and the homeowners. Seven subgroups from the total 109 units were created to assist each Board member to get to know better the homeowners in their group. Paul Properties will continue their role of managing and coordinating responses to problems and issues.

Group 1:	Units 1, 3, 5, 7, 9, 11, 13, 15, 17, 19, 21, 23, 25, 31, 33, 35, 37, 39	Jim
Group 2:	A-Building Units	Joe
Group 3:	Units 30, 32, 34, 27, 29, 36, 38, 40, 42, 44, 46	Gaye
Group 4:	J-Building Units	Blake
Group 5:	Units 2, 4, 6, 8, 10, 12, 14, 16, 18, 20, 22, 24, 26, 28	Dale
Group 6:	Units 48, 50, 52, 52, 54, 56,, 56, 62, 63, 64, 65, 66, 67	Kent
Group 7:	Units 41, 43,, 45, 47, 49, 51, 53, 55, 57, 59, 60, 62	Lane

- New Meeting Schedule: The Board agree to meet monthly, either in-person or through technology, the 2<sup>nd</sup> Saturday of the month, at 1 pm at the Willow Run Clubhouse. **Next Meeting: October 9, 2021**

#### **Discussion/Updates:**

- With regard to Scotty's bid for the roof repairs to the A and J Buildings, it was agree that the HOA should consult with Paul Properties prior to accepting Scotty's bid as to the proper process that needs to occur with the affected homeowners and their

personal home owners insurance. Scotty will be asked to separate his bid as there are two different owners involved.

- Dale moved and Lane seconded to approve Scotty's bid to make repairs to the shed.
- Dale moved and Joe seconded to postpone \_\_\_\_\_ until the first Quarter of 2022.
- Kent and Joe volunteered to review existing contracts, beginning with the pool contract.
- Jim reported on the purchase of a blower, small chain saw and the need for a chainsaw mounted on a long pole. Lane moved and Joe seconded the motion to reimburse Jim for the purchase of this garden tool.
- Reserve Study: seek out more information regarding contracting for a Reserve Study.

The Board was adjourned at 2:00 pm

Respectfully Submitted,  
Gaye Jensen, Willow Run Board of Directors, Secretary/Treasurer